

## PLANNING AND TRANSPORTATION COMMITTEE – OUTSTANDING ACTIONS

Item	Date	Action/ Responsible Officer	Progress Update and Date to be progressed/completed
1	17 Nov 2020 15 Dec 2020 5 Jan 2021 26 Jan 2021 16 Feb 2021 24 Feb 2021 9 March 2021 30 March 2021 22 April 2021 12 May 2021 8 June 2021 29 June 2021 20 July 2021 7 Sept 2021 21 Sept 2021 26 Oct 2021 16 Nov 2021 14 Dec 2021 11 Jan 2022 1 Feb 2022 22 Feb 2022 26 April 2022 17 May 2022 7 June 2022 1 July 2022 19 July 2022 20 Sept 2022 11 Oct 2022 1 Nov 2022 10 Jan 2023 7 March 2023 11 May 2023 18 July 2023	<p><b><u>Member Training</u></b></p> <p><b>Chief Planning Officer and Development Director / Director of the Built Environment</b></p> <p>A Member questioned whether there would be further training provided on Daylight/Sunlight and other relevant planning matters going forward. She stated that she was aware that other local authorities offered more extensive training and induction for Planning Committee members and also requested that those sitting on the Planning Committee signed dispensations stating that they had received adequate training.</p> <p>The Chair asked that the relevant Chief Officers consider how best to take this forward. He also highlighted that the request from the Town Clerk to all Ward Deputies seeking their nominations on to Ward Committees states that Members of the Planning &amp; Transportation Committee are expected to undertake regular training.</p>	<p><b>UPDATE: (21 November 2023):</b></p> <p>New Committee Members are provided with training on key aspects. A programme of wider Member training is being implemented in 2023. The first of the recordings (regarding Material Planning Considerations) were sent to members with a Q&amp;A on this topic prior to the 11 May 2023 Planning and Transportation Committee meeting. The next member training material on fire safety is in the process of being organised.</p>

2.	11 Jan 2022 1 Feb 2022 22 Feb 2022 26 April 2022 17 May 2022 7 June 2022 1 July 2022 19 July 2022 20 Sept 2022 11 Oct 2022 1 Nov 2022 10 Jan 2023 7 March 2023 11 May 2023 18 July 2023 3 October 2023	<p style="text-align: center;"><b><u>Sustainability SPD</u></b></p> <p style="text-align: center;"><b>Chief Planning Officer and Development Director</b></p> <p>A Member questioned whether the production of a Sustainability SPD could feature on the list of outstanding actions.</p> <p>The Chief Planning Officer and Development Director stated that he would be liaising with his sustainability officers to provide a more targeted timeline around the production of the Sustainability SPD and agreed to include this information in the list of outstanding actions.</p>	<p><b>UPDATE (3 OCTOBER 2023):</b></p> <p>The Sustainability SPD is being developed and will be brought to the Committee in December 2023, before public consultation.</p>
3.	18 July 2023 3 October 2023	<p style="text-align: center;"><b><u>Whole Life-Cycle Carbon Emission Data Monitoring In Major Planning Applications</u></b></p> <p style="text-align: center;"><b>Planning and Development Director</b></p> <p>A Member asked if consideration was being given to the scope for schemes the City had permitted and whether this could feature on the list of outstanding actions.</p>	<p><b>UPDATE (21 November 2023):</b></p> <p>Data relating to operational carbon intensity, embodied carbon intensity and whole life-cycle carbon emissions from major applications approved in 2021 and 2022 have been published on the CAS dashboard.</p>